# **Remote Internet Client-Bank for legal persons**

# **USER'S MANUAL**

## **Content:**

1. Settings necessary to ensure the System's correct work	2
2. Entering the System	5
3. Key re-regeneration	12
4. Currency transfer	16
, 5. Message to the Bank	22
6. Account statements	29

## 1. Settings necessary to ensure the System's correct work

Attention! You may need to have the administrator rights to complete the setup!

1. <u>Time zone setup</u> (at the bottom right of your desktop, in the notification bar). Set the correct time zone for your region:

💼 Date and Time					
Date and Time Additional Clocks Internet Time					
Date: Wednesday, December 12, 2018 Time: 11:13:32 AM Change date and time					
Time zone					
(UTC-04:30) Caracas					
Change time zone					
Daylight Saving Time is not observed by this time zone.					
Get more time zone information online How do I set the clock and time zone?					
OK Cancel Apply					

Setting up <u>IE: Tools – Internet options</u>

## 2. <u>Memory protection</u> (Only for Internet Explorer 8 or lower!)

With the purpose that nothing prevented the Active X installation, it is necessary to uncheck the "Enable memory protection..." to reduce the risk of hacker attacks.

Opening Internet Explorer and going to the Settings: <u>Tools – Internet options – Advanced</u>

General	Security	Privacy	Content	Connections	Programs	Advance
Setting	5					
Security Allow active content from CDs to run on My Computer* Allow active content to run in files on My Computer* Allow software to run or install even if the signature is inv. Check for publisher's certificate revocation Check for signatures on downloaded programs Do not save encrypted pages to disk Empty Temporary Internet Files folder when browser is clc Enable DOM Storage Enable Integrated Windows Authentication* Enable memory protection to help mitigate online attacks* Enable native XMLHTTP support Enable SmartScreen Filter						
*Tal	kes effect	after you	restart Int	ernet Explorer Restore	advanced s	settings
Reset I	the Television	plorer sec			-	
D -	THE LOCATOR	E HYDLOYOF	E COLLIDOR	TO FOOL OF SUIT		

To display the Bank's website and its content properly https://dbo.efbank.ru please add it to the <u>«Trusted sites»: Tools – Internet options - Security</u>

Internet Options						
General Security Privacy Content Connections Programs Advanced						
Select a zone to view or change security settings.						
Internet Local intranet Trusted sites Restricted sites						
Trusted sites						
This zone contains websites that you trust not to damage your computer or your files. You have websites in this zone.						
Security level for this zone						
Allowed levels for this zone: All						
-       Low         -       - Minimal safeguards and warning prompts are provided         -       - Most content is downloaded and run without prompts         -       - All active content can run         -       - Appropriate for sites that you absolutely trust						
Enable Protected Mode (requires restarting Internet Explorer)						
Custom level Default level						
Reset all zones to default level						
OK Cancel Apply						
Trusted sites						
You can add and remove websites from this zone. All websites in this zone will use the zone's security settings.						
Add this website to the zone:						
https://dbo.efbank.ru/online						
Websites						
https://dbo.efbank.ru						
https://elf.faktura.ru						
Require server verification (https:) for all sites in this zone						
Close						

3. Then, it is necessary to set up the <u>security level</u> for trusted sites as **«Low» and disable the Protected Mode:** 

Internet Options					
General Security Privacy Content Connections Programs Advanced					
Select a zone to view or change security settings.					
Trusted sites					
This zone contains websites that you trust not to damage your computer or your files. You have websites in this zone.					
Security level for this zone					
Allowed levels for this zone: All					
Low - Minimal safeguards and warning prompts are provided - Most content is downloaded and run without prompts - All active content can run - Appropriate for sites that you absolutely trust					
Enable Protected Mode (requires restarting Internet Explorer)					
Custom level Default level					
Reset all zones to default level					
OK Cancel Apply					

4. Turning off the pop-up blocker in **Tools – Internet Options – Privacy:** 

	Internet Options	×							
	General Security Privacy Content Connections Programs Advance	ł							
	Settings								
	Select a setting for the Internet zone.								
	Medium								
	<ul> <li>Blocks third-party cookies that do not have a compact privacy policy</li> <li>Blocks third-party cookies that save information that can be used to contact you without your explicit consent</li> <li>Restricts first-party cookies that save information that can be used to contact you without your implicit consent</li> </ul>								
	Never allow websites to request your     physical location     Clear Sites								
	Popup Blocker								
(	Turnon Pop-up Blocker Settings								
	Disable toolbars and extensions when InPrivate Browsing starts								
	OK Cancel Apply								

# 2. Entering the System

1. To enter the System please write in the Internet Explorer's address bar: <u>https://dbo.efbank.ru/online</u>

🖉 RBS BS-Client - Windows Internet Explorer	
🌀 🕞 💌 🙋 https://dbo.efbank.ru/v10/s/bsi.dll?T=RT_1Loader.Load 🛛 🚽 🔒 Joint Stock Commercial Bank Evrofinan 💽 😏 🔀 Bing	
Archivo Edición Ver Eavoritos Herramientas Ayuda	
👷 Favoritos 🎉 RBS BS-Client	Seguridad - Herramientas - 🕢 - **
Pyccкий язык     About the system     How to become a bank customer?     Rates	• <u>Security</u>
Welcome to the BS-Client system!	
Log in     Log in	incorrectly!
Select organization	
Select bank subdivision	
Additional authorization	
BSS LLC	Technical support: Tel.: +7 495 967 81 71
An rights reserved e-mail:	28 (C + 100% + 1

2. Upon your first login the Active X components' installation is required. To install these components, you may need to have the **administrator rights**.

+ + Altps://onli	line.efbank.ru/v21/s/bsi.dll?t=RT_1loade 🔎 🖌 🔒 AO AKB Evrofinance 🖒 🧔 RBS BS-Client 🛛 🗙	₼ ☆ ऄ
	• <u>Русский язык</u> • <u>About the system</u> • <u>How to become a bank customer?</u> • <u>Rates</u> • <u>Security</u>	2
	Log in       Melcome to the BS-Client system!         Select organization       Select bank subdivision         Additional authorization       Melcome to the BS-Client system!	
BSS"LLC All rights re	/ebsite wants to install the following add-on: 'BSS ActiveX library v.3.17.8.980' from 'BSS LLC'. What's the risk?	support: 97-81-71 efbank.ru

If any difficulties in the Active X elements' installation, please set up **Internet Explorer** according to the described in numeral 1 of this manual or consult your Company's system administrator. Installing Active X elements:

3. After installation of all necessary components a window appears inviting you to enter login and password received from the Bank:

<ul> <li>Log in Select organization Select bank subdivision Additional authorization</li> </ul>	Welcome to the BS-Client system!         ATTENTION We dvise that you use the SECURE AUTHORIZATION functionality of the taske of your safety         Disable secure authorization         Enter your loan and password:         Login         Salut0         Password
<u>855</u>	Secured by Otherice 2018-12-12

4. Upon your first successful login the System will immediately require you to change the password received form the Bank:

RBS BS-Client - Windows Internet Explorer		
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Favoritos ARBS BS-Client	🐴 🔹 🗟 🗸 🖃 👼 🔹 Página 🗸 Seguridad – Herramientas	• 🔞 • »
• <u>Pyo</u>	сский язык • About the system • How to become a bank customer? • Rates • Security	2
Log in     Select organization     Select bank subdivision     Additional authorization	Welcome to the BS-Client system!         ATENTON We advise that you use the SECURE AUTHORIZATION functionality         Vertice advise well         Image: advise de página we	ort: 171 eru
🛃 Inicio 💫 🖉 🚳 Doc1.doc - Microsoft	🌈 RBS BS-Client - Wind ES 🔇 🚼 🛒 🕘 🕵	2:30

New password must contain from 6 to 10 symbols:

RBS BS-Client - Windows Internet Explorer			
C C T I I I I I I I I I I I I I I I I I	Y 🔒 Joint Stock Commerc 🚱	😽 🗙 🔁 Bing	<b>ب</b> و
<u>A</u> rchivo <u>E</u> dición <u>V</u> er <u>F</u> avoritos <u>H</u> erramientas	Ayuda		
📌 Favoritos 🌈 RBS BS-Client	<u>6</u> - 6	🛚 🕆 🖃 🖶 🔻 <u>P</u> ágina 🕶 <u>S</u> eguridad 🕶 H	erramien <u>t</u> as 🛛 🕢 👻
<ul> <li>Русский з</li> </ul>	азык • <u>About the</u> • <u>How t</u> system custome	to become a bank • <u>Rates</u> • <u>s</u> er?	Security 🕜
Log in     Select organization     Select bank subdivision     Additional authorization      BSS*LLC     All rights reserved	Welcome ATTENTION! We advise that yo for the sake of your safety IF Disable secure authorization Old password New password Confirm new password	e to the BS-Client system! bu use the SECURE AUTHORIZATION function on •••••••• ••••••• ••••••• ••••••• ••••••	tionality t mical support: 495 967 81 71 gevrofinance.ru

Then the System shall install the remaining Active X components:



5. Now you can enter the System with your new individual password:

🖉 RBS BS-Client - Windows Internet Explorer			
C C C K K K K K K K K K K K K K K K K K	Y 🔒 Joint Stock Commerc 🗟 🛃	Bing	<b>₽</b> •
<u>A</u> rchivo <u>E</u> dición <u>V</u> er <u>E</u> avoritos <u>H</u> erramientas	Ayuda		
🚖 Favoritos 🏉 RBS BS-Client		👻 🖃 🖶 🝷 Página 👻 Seguridad 👻 Herra	amien <u>t</u> as 🛛 🕡 🗸 🎇
• <u>Русский з</u>	• <u>About the</u> • <u>How to l</u> aзык <u>system</u> <u>customer?</u>	<u>become a bank</u> • <u>Rates</u> • <u>Sec</u>	curity ②
Log in     Select organization     Select bank subdivision     Additional authorization      BSS*LLC     All rights reserved	Welcome to ATTENTION! We advise that you for the sake of your safety I Disable secure authorization Enter your login and password: Login Password	o the BS-Client system! use the SECURE AUTHORIZATION function salut0 ••••••• Next Technic Tel.: +7 49 e-mail: support dbo@ev	cal support: 15 967 81 71 rofinance.ru

6. On the next step it is necessary to write paths for key carrier.

Insert the USB drive received from the Bank and see the symbol, under which the drive appears in the System. **The USB drive must be inserted during all the work session.** 

RBS BS-Client - Windows Internet Explore	er	
🕞 🗢 💌 👔 https://dbo.efbank.ru/v10/s/t 💌	🔒 Joint Stock Co 🔯 😽 🗙 🔽 Bing	<b>₽</b> -
<u>A</u> rchivo <u>E</u> dición <u>V</u> er <u>F</u> avoritos <u>H</u> erramientas	Ayuda	
🚖 Favoritos 🏾 🏀 RBS BS-Client	👔 🔹 🗟 🔹 🖃 👘 🝷 <u>P</u> ágina 🗾 Segurida	,d → Herramien <u>t</u> as → 🔞 → 🎇
	About the      How to become a bank     System <u>customer?</u>	• <u>Security</u> 📀
	Additional authorization is required to enter the system.	
	Please select abonent of additional authorization:	
🗸 Log in	@ DS OpenSSL SALUT LTD. (1 sign)	
<ul> <li>Select organization</li> </ul>		
<ul> <li>Select bank subdivision</li> </ul>	Test session with check of DS keys will be conducted. You can set up crypto-parameters of your key carriers here.	
Additional authorization –		
		Next
BSS*11.C	-	Technical support:
All rights reserved	e-mail: <u>support</u>	dbo@evrofinance.ru
	Sitios de confianza	- 🔩 - 🔍 100% - 📑

You should specify paths to the keys on your pen drive through «here»:

In the line Private key file, through pressing the button "Review" enter the USB drive and select file with **.key** extension. In the line Public key file, through pressing the button "Review", enter the USB drive and select file with **.cer** extension. In the remaining lines you should only change the symbol according to your USB drive symbol.

Select abonent:	
OS OpenSSL SALUT LTD. (1 sign)	
Key carrier parameters:	
Private key file	F:\key14.key
Public key file	F:\key14.cer
Folder for the register of certificates	FARONENTS
Folder for Certificate Authorities' certificates	(F:\ca)
Folder for certificate revocation lists	F:\crl .
RND file	F:\@rand
Select where to store its parameters:	
<ul> <li>Bank server</li> </ul>	
C Local workstation	

7. Then you can successfully access the main page of the System:

🖉 RBS BS-Client - Windows Internet Explorer								
🕢 💽 💌 🖻 https://doo.efbank.ru/v10/s/bsi.dl?T=RT_1Loader.Load 🗹 🔒 Joint Stock Commercial Bank Evrofinan 🗟 😏 🗙 🖸 Bing								
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🚖 Favoritos 🏾 🏀 RBS BS-Client			👌 • 🔊 · 🗉	1 🖶 🝷 <u>P</u> ágir	na <del>v</del> <u>S</u> egu	ridad 👻 Herra	imien <u>t</u> as + 🌘	Ø• "
						6	<u>\</u>	
						Le Ce	)	
Moscow SALUT LTD.	Salut 1, Welcome to	the BS-Client system!						
Main Page     Documents     Currency Transfer	Last connection: 10.05.2012, 16:03 [EXTIP: 192.168.78.77][IP: 192.168.	:42.2200 78.77][MAC: 00-1C-C4-22-3A-38]						
<ul> <li></li></ul>	Caution! Documents drawn up before 14:00 15.05.2012 will be posted on 15.05.2012 !							
Statement     Free Bank Document     Archives	Caution! You have new messages from the	bank. Number of new messages:	25. You can view the r	messages <u>here</u>				
Currency Transfer	Organizations' accoun	ts						
Cancellation Request	Quantity of accounts matching	g the query: 5. Shown: 1-5						
Statement	Organization	Act	count ≠2	Balance	Currency	As of	Spec. typ	pe
Directories	SALUT LTD.	40702810	100011100011	1 000 000.00	RUR		a/c	
Corporate	SALUT LTD.	40702840	100005430039	0.00	USD	03.04.2012	a/c	
Russian Banks	SALUT LTD.	40702840	200005430191	1 000 000 00	050	04.04.2012	a/c	
Foreign Banks	SALUT LTD	40702040	000011100011	0.00	FIID	04 04 2012	a/c	
· Countries	SALUT LID.	40102010	000003430130	0.00	LOIN	04.04.2012	arc	
Technical support: Tel: +7 495 967 81 71 e-mail: support_dbo@evrofinance.ru								
Listo				🗸 Sitios de co	nfianza		🔍 100%	•

In the Main page's workspace, you will find the account list and actualized balances:

RBS BS-Client - Windows Internet	Explorer					
- + In https://ilo.efbank.nu/vi	ninghan dil 1-41 ji kondar Jana 💌 🔒 Jos	t Stock Commercial Bank Evrofinan 📄 🔩	X Ztro			Q
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855					(	
Moscow SALUT LTD Main Page Documents III Courteouy Transfer	Salut 1, Welcome to the Last connection: 10.05.2012, 16.03.42, EXTP: 192.168.76.77(3P: 192.168.78.7	BS-Client system! 2200 78MAC: 00-10-04-22-34-38				
Cancellation Request Documents from Bank     Statement     Free Bank Document	Caution! Documents drawn up before 14:00 15.0 Caution! You have new measures from the hard	IS 2012 will be posted on 15.05.20121	The messages here			
Archives Currency Transfer Free Document Concellation Request	Organizations' accounts Quantity of accounts matching the	e query: 5. Shown: 1-5	a lobus			
Statement Statement Free Bank Document Directories Corporate - Russian Banks - Foreign Banks - Countries - Currencies	Organization SALUT LTD SALUT LTD SALUT LTD SALUT LTD SALUT LTD	Accessed +3 40702510100011100011 40702540100005430039 40702540200005430191 40702840400011100011 40702978900005430198	Balance 1 000 000.00 0.00 1 000 000.00 0.00	Cutrency RUR USD USD USD EUR	Aa.of 03.04.2012 04.04.2012 04.04.2012	Spec. type a/c a/c a/c a/c a/c a/c
Technical support: TeL +7.495.967.61.71 e-mail:support_dboggevrofinance.ru						
ito			Stics de co	onfianca	14.	100%

To move to other menu items, documents and directories, please use sections in the left bar:

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665					6	Ò
Mascow set in fit mo Main Page Documents IS Currency Transfer	Salut 1, Welcome to the BS-C Last connection: 10.05.2012, 16.03:42.2200 [EXTP: 192:168.76.77]P: 192:163.76.77]MAC	Client system! 00-16-64-22-34-36)				
Free Document     Cancellation Request     Documents from Bank     Statement     Free Bank Document     Archives     Currency Transfer     Free Document     Cancellation Request	Cautoni Documents drawn up before 14:00 15:05:2012 of Cautoni You have new messages from the bank. Numbe Organizations' accounts Quantity of accounts matching the query:	will be posted on 15.05.2012 ! r of new messages: 25. You can view th 5. Shown: 1-5	he messages bere			
Statement	Organization	Assaut *1	Dalance	Cutrency	Aa.of	Spec. Nor
Free Bank Document	SALUT LTD.	40702810100011100011	1 000 000.00	RUR		a/c
E Corporate	SALUT LTD	40702540100005430039	0.00	USD	03.04.2012	a/c
Russian Banks	SALUT LTD.	40702840200005430191	0.00	USD	04.04.2012	a/c
Foreign Banks	SALUT LTD.	40702040400011100011	1 000 000 00	ELID	04.04.5015	alc alc
· Countries	-			-esin		
Tel: +7 495 967 81 71 e-mail:support_dbo@evrolinance.ru						

There are 4 main sections in the left bar: Documents, Documents from Bank, Archives and Directories, and Tools:



## 3. Key re-regeneration

To continue your work in the System with the purpose to create and send financial documents to the Bank, you have to re-regenerate technological keys received from the Bank.

Attention! You should start and finish this process on the same computer!

Going to the section **Tools** – **Security** – **Regenerate Keys Set** – **Profiles** and creating request to re-regenerate the selected abonent. To make this, please press the button "Send re-generation request":

Attps://dbo.efbank.ru/v10/s/bsi.dl	III?T=RT_1Loader.Loac 💌 🏪 Joint S	Stock Commercial Bank Evro	ofinan 🗟 👉 🗙 💽	Bing
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Favoritos @RBS BS-Slient			👌 • 🔊 - 🖃 🖶	▼ <u>P</u> ágina ▼ <u>S</u> eguridad ▼
855	A A & &			
$\smile$	Genegation/Re-ge	enerating of keys	set	
Moscow SALUT LTD.	The table below contains in Depending on the status of - "original generation requir - "being used" - go to the K	information on available sta f your set of keys, the follo ired" - go to the form of a ka Sev Regeneration Request	tuses of abonents' sets of key wing actions are performed by eys generation request; screen:	s. double-click:
Authorized Personnel     Correspondents     Payment Details	<ul> <li>"primary re-generation is</li> <li>"scheduled re-generation</li> <li>"accepted by bank" - you</li> </ul>	required" - go to the Key R n is required" - go to the Ke ur Key Regeneration Reque	legeneration Request screen; y Regeneration Request scree st is being processed by the b	ı; ınk;
Beneficiaries     Currency Payment Details     Sender to Receiver Information	<ul> <li>"received new certificate</li> <li>"received refusal to regis"</li> </ul>	e" - go to the screen for red ster" - view the message re	ceipt of a new certificate; easoning the refusal to record t	he certificate.
Beneficiaries     Currency Payment Details     Sender to Receiver Information     Import from AS     Deserve	- received new certificate - "received refusal to regis Select abonent for re-ger Abonent	e" - go to the screen for rec ster" - view the message re neration Id	eipt of a new certificate; assoning the refusal to record to Cryptographic provider	he certificate. Status
Beneficiaries     Currency Payment Details     Sender to Receiver Information     Tools     Import from AS     Security     Regenerate Keys Set     Profiles	- received new certificate     - "received refusal to regis Select abonent for re-ger     Abonent DS OpenSSL SALUT LTD. (1 sign)	e" - go to the screen for rec ster" - view the message re neration Id 1CB35F000000EE000056	eipt of a new certificate; easoning the refusal to record to Cryptographic provider	he certificate. Status being used
Beneficiaries     Currency Payment Details     Sender to Receiver Information     Tools     Import from AS     Security     Regenerate Keys Set <i>Profiles</i> Regenerate Request     New 1	- received new certracter     - received refusal to regis Select abonent for re-ger     Abonent DS OpenSSL SALUT LTD. (1 sign) Signature parameters	e <sup>2+</sup> - go to the screen for rec ster <sup>2</sup> - view the message re neration Id <u>1CB36F000000EE00008E</u>	cept of a new certificate; assoning the refusal to record to Cryptographic provider	he certificate. Status being used
Beneficiaries     Currency Payment Details     Sender to Receiver Information     Tools     Import from AS     Security     Regenerate Keys Set <i>Profiles</i> Regeneration Request     · New     Signed 0     Processing 1	- received new certratoregie - received refusation regie Select abonent for re-gen Abonent DS OpenSSL SALUT LTD. (1 sign) Signature parameters Profile name	e <sup>2+</sup> - go to the screen for ret ster" - view the message re neration Id <u>1CB35F000000FE000086</u>	cept of a new certificate; assoning the refusal to record to Cryptographic provider CoenSSL	being used
Beneficiaries     Currency Payment Details     Sender to Receiver Information     Tools     Import from AS     Security     Regenerate Keys Set     Profiles     Regeneration Request     New     Signed     O     Processing     1     Obtain Certificate     0	- received new cernicate     - received refusal to regis Select abonent for re-ger     Abonent     DS OpenSSL SALUT LTD.     (1 sign)     Signature parameters     Profile name     Id	* - go to the screen for rec ter" - view the message re neration Id 1CB35F000000EF000066	clept of a new certificate; assoning the refusal to record to Cryptographic provider OcenSSI DS OpenSSL SALUT LTD 1CB35F000000EF000056	the certificate. Status being used
Beneficiaries     Currency Payment Details     Sender to Receiver Information     Tools     Import from AS     Security     Regenerate Keys Set     · Profiles     Regeneration Request     New 1     Signed 0     Processing 1     Otalia Certificate 0     Refused 0     Completed	- received new certinates     - received refusal to regis     Select abonent for re-ger     Abonent     DS OpenSSL SALUT LTD.     (1 sign)     Signature parameters     Profile name     Id     Osystographic provider	2* - go to the screen for rectance of the screen for rectance of the screen for rectance of the screen for t	bept of a new certificate; assoning the refusal to record to Cryptographic provider DesoSSI DS OpenSSL SALUT LTD 1CB35F000000EF00005E OpenSSL	Status Status being used
Beneficiaries     Currency Payment Details     Sender to Receiver Information     Import from AS     Regenerate Keys Set <i>Profiles</i> Regeneration Request     New 1     Signed 0     Processing 1     Otatia Centificate 0     Refused 0     Completed 0     Completed 4     All requests     v	- received new cernicals     - received refusal to regis Select abonent for re-ger     Abonent DS OpenSSL SALUT LTD. (1 sign) Signature parameters Profile name Id Osystoaraphic provider Key type	* - go to the screen for rectance of the screen for rectance of the screen for rectance of the screen for th	bept of a new certificate; assoning the refusal to record to Cryptographic provider DS OpenSSL DS OpenSSL CB35F00000EF00005E OpenSSL openSSL	the certificate. Status being used
	- received new cernicals - received refusal to regis Select abonent for re-ger Abonent DS OpenSSL SALUT LTD. (1 sign) Signature parameters Profile name Id Osystographic provider Key type Start date of operation	2° - go to the screen for receiver of the screen for receiver of the screen for receiver of the screen for t	Cryptographic provider DoenSSI DS OpenSSL SALUT LTD 1CB35F000000EF000056 OpenSSL 21.11.2011	be certificate. Status being used (1 sign)

Once the button "Send re-generation request" is pressed, a dialogue will appear, offering you to subscribe the request for new certificate and estimated ending time sent to the Bank. You should press the button "Save" in the top menu:



Then a cover letter in Spanish and English will appear on the screen, followed by the Open Key Recognition Act (certificate for message exchange). You should consult the letter's text, print two copies of the Act, pressing the button "Print", and then formalize this Act according to the instructions set out in the Cover letter.



Now the request **Regeneration request** appears in the section NEW, you should sign it and send to the Bank. To this effect please mark it and press the button "Send to bank" in the top menu:

<u>BSS</u>	a 🖈 🕱				
Moscow SALUT	New Rey Highlight a	g <mark>ene</mark> docume	ration Requests ent in the list to apply operations to it.		
Russian Banks     Foreign Banks	Click on the order (fields	e docur s you ca	nent header you need to sort documents i in sort by are underlined).	by in order to sort documents in asceding	or descending
Countries     Currencies	Quantity	of docu	ments matching the query: 2. Shown:	1-2	
□ Internal	Date	No	UID	Abonent	Status
Authorized Personnel	13.03.2018	20	1CB35F000000EF000053	DS OpenSSL SALUT 15 (2 sign)	new
Correspondents     Payment Details	08.02.2018	19	1CB35F000000EF000056	DS OpenSSL SALUT 14 (single sign)	new
Currency Payment Details     Sender to Receiver Information     Iools     Import from AS     Security     Regenerate Keys Set     Profiles     Regeneration Request     New     Signed     O     Processing     2     Obtain Certificate     1     Refused     O     Completed  Technical support:     Tel.: +7 495 967 81 71     e-mail: dbo_support@efbank.ru					

Pressing the button "Sign" in the appeared window of signature selection against the corresponding abonent:



To consult the request status, you should select "Tools" – "Security" – "Regenerate Keys Set" – "Regeneration Request" in the left menu.

Regeneration Requests being processed								
Highlight a Click on th order (field	Highlight a document in the list to apply operations to it. Click on the document header you need to sort documents by in order to sort documents in asceding or descending order (fields you can sort by are underlined).							
Quantity of	Quantity of documents matching the query: 1.							
Date No UID Abonent Status								
09.12.2009	1	1CB35F000000EF000002	5F00000EF000002 Test User OpenSSL Sign accepted					

Once the request is processed by the Bank, a message will appear signaling you that the new certificate has been received from the Bank:

Re-generating of I Attention! You have DS abonents w You can perform operatio operations Tools - Secur	keys set th profiles of critical status. ns with a profile from the s rity - Regenerate Encrypt	ystem interface. Open a r t <b>ion Key - Profiles</b> and s	elevant item in the tree of documents and elect the required profile.
Abonent	ld	Cryptographic provider	Statue
Aborieni	lu	Cryptographic provider	Sidius
Test User OpenSSL Sign	1CB35F000000EF000002	OpenSSL	received new certificate
			Next

To obtain new certificate you should:

- 1. Press the button "Next".
- 2. Select "Tools" "Security" "Regenerate Keys Set" "Obtain Certificate" in the left menu.
- 3. Select the abonent row for re-regeneration and press the button"**Receive certificate**" in the top menu:

<u>ess</u>					
	Regene	ration	Requests registered with the	bank	
<ul> <li>Documents</li> <li>Documents from Bank</li> <li>Archives</li> <li>Proceedual</li> </ul>	Highlight a Click on th order (field	docume ne docun is you ca	nt in the list to apply operations to it. Nent header you need to sort documents b n sort by are underlined).	by in order to sort documents in asceding	or descending
Directories     Tools	Quantity	of docum	nents matching the query: 1.		
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Regenerate Keys Set	09.12.2009	1	1CB35F000000EF000002	Test User OpenSSL Sign	registered +
<ul> <li>Profiles</li> <li>Regeneration Request</li> <li>New</li> <li>Signed</li> <li>Processing</li> <li>Obtain Certificate</li> <li>Refused</li> <li>Completen</li> <li>All requests</li> <li>Change Password</li> <li>Check Certificates</li> <li>Key Carrier Parameters</li> <li>Setup Interface</li> <li>Change Language</li> <li>Pycckuti язык</li> <li>ENGLISH</li> <li>Log out</li> </ul>					

Press the button "OK" in the appeared window:



Then press the button "Continue":

### Re-generating of keys set

New certificate was received from bank for abonent "Test User OpenSSL Sign". Click 'Continue' to complete generation of the new keys set and to start work with them.



После удачной установки сертификата Вы увидите следующее сообщение Once the certificate is successfully installed, you will see the following message:

#### Re-generating of keys set

From now on you will work with your new keys set.

### **Attention!**

# After successfully finishing the re-regeneration process, make a reserve copy of the key carrier!

# 4. Currency transfer

To create new currency transfer please select **Documents – Currency Transfer – Create** in the main menu:

RBS BS-Client - Windows Internet Explorer provided by	Yandex _ D
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Moscow	New Order for Currency Transfer
SALUT LTD.	Status: new
Documents     Currency Transfer	No 21 Date 19.08.2011
Create     New     0     Signed     0	Main Transfer details Payment Currency Paid taxes Agreements with details control bank
Processing     O     Defined	50: Ordering customer
Refused 0     Completed 12     All documents	SALUT LTD
Templates	Account 40702.840.4.00011100011
Free Document     Cancellation Request	Country code 643 Locality
Documents from Bank	Address
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Security	
Technical support:	
Tel.: +7 495 967 81 71	
e-mail: support_dbo@evrofinance.ru	
Done	✓ Trusted sites 🖓 🔹 🔍 100% 👻

Then you should consecutively fill the document fields, starting from the Main tab:

RBS BS-Client - Windows Internet Explorer provideo	l by Yandex			-02
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Technical support:				
Tol: +7 405 067 91 71				
e-mail: support_dbo@evrofinance.ru				

If the payment currency and account currency are different, you should use the checkbox **MultiCurrency transfer** and put the necessary currency code. You could also specify the payment amount in the currency of payment. You should specify an account for conversion fee's charge:

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Technical support: Tel.: +7 495 967 81 71 e-mail: support_dbo@evrofinance.ru		
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Filling the document fields on the Transfer details tab:

BS BS-Client - Windows Internet Explorer provide	ed by Yandex			_ 🗆 🗵
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Documents			Status: new	
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Technical support:				
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e-mail: support_dbo@evrofinance.ru				
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If the payment should be channeled through the correspondent bank, please fill the corresponding fields:



On the tab **Payment details** you should specify the payment destination, mode and account for the commission charge:

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Technical support							
Tel.: +7 495 967 81 71							
e-mail: support_dbo@evrolinance.ru						<u> </u>	100%

On the tab Currency control you should specify the person responsible and his telephone:

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	Type codes of currency transactions (CBR's Instruction No.117-И (Rus) of 15-jun-04)	
	Transaction type code Amount Currency code Name of transaction type	
	Grounding documents	
	Document type Number Date Remarks	
	Additional information for currency control	
	Certificate of Foreign Currency	
Technical support: Tel: +7 495 967 81 71 e-mail: support_dbo@evrofinance.ru	Trusted sites	

Then you can save the document:

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Documents from Bank     Free Bank Document     Archives	Type codes of currency transactions (CBR's Instruction No.117-И (Rus) of 15-jun-04)
Currency Transfer     Free Document     Cancellation Request	Transaction type code Amount Currency code Name of transaction type
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Authorized Personnel     Correspondents     Payment Details	Additional information for currency control Addinfo
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Technical support: Tel.: +7 495 967 81 71 e-mail: support_dbo@evrofinance.ru	
Done	✓ Trusted sites 🖗 + 🔍 100% + 🥢



And then please sign the document and send it to the Bank:



## 5. Message to the Bank

This sort of documents seems necessary to allow you to send any kind of information not provided by the System to the Bank. This document is equivalent to the protected email message.



To create the message you should select **Documents – Free Documents – Create** in the main menu:



Than please fill the document fields starting from Document type tab.

If you need to send an enclosed message to the Bank, please select File int the Document Type dropdown menu выберите. If it should be a standard letter, please select Letter.

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<ul> <li>□ Documents</li> <li>▲</li> <li>Currency Transfer</li> <li>□ Free Document</li> <li>• Create</li> <li>• New</li> <li>0</li> <li>• Processing</li> <li>15</li> <li>• Refused</li> <li>2</li> <li>• Completed</li> <li>2</li> <li>• All documents</li> <li>ID couments from Bank</li> <li>ID Free Bank Document</li> <li>Archives</li> <li>• Currency Transfer</li> <li>• Free Bank Document</li> <li>• Currency Transfer</li> <li>• Free Bank Document</li> <li>• Directories</li> <li>□ Corporate</li> <li>• Russian Banks</li> </ul>	No 15 Document type Date 04.10.2011 12 Authorized person other Subject	Status. new
<ul> <li>Foreign Banks</li> <li>□ Internal</li> <li>Authorized Personnel</li> <li>Correspondents</li> <li>Payment Details</li> </ul>	File name	Size (Kb)
Beneficiaries     Currency Payment Details	The total attachments' size cannot exceed:	900.000 Kb
Sender to Receiver Information     Tools     Import from AS	Size of current attachments:	0.000 Kb
Technical support: Tel.: +7 495 967 81 71 e-mail: support_dbo@evrofinance.ru		
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Then you should specify the author's name Authorized person:

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Tel.: +7 495 967 81 71 e-mail: support_dbo@evrofinance.ru	Size of current attachments:	0.000 Kb
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In the field Subject you should specify the message subject and write the message for the Bank's employees below:

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Moscow SALUT LTD.	New Free Document	Status: new
Documents Currency Transfer Free Document Create New	No         15         Document type         File           Date         04.10.2011         12         Authorized person         other           Mr. Sergeev M.A.         Mr. Sergeev M.A.         Mr. Sergeev M.A.         Mr. Sergeev M.A.	✓
Signed 0     Processing 15     Refused 2     Completed 2     All documents     El Cancellation Request	Subject Contrato de cuenta Your text goes here	
Free Bank Document     Archives     Currency Transfer     Free Document     Cancellation Request     Free Bank Document		
Directories     Corporate     Russian Banks     Foreign Banks		
Internal     Authorized Personnel	File name Size	(Kb)
Correspondents     Payment Details     Beneficiaries	Attach file	
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Now you can attach the file: the Attach file button at the message's bottom, after pressing it, the field « REVIEW» of files and folders appears:

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Directories				
Tools				
Technical support:				
Tel : +7 495 967 81 71				
e-mail: support_dbo@ev	vrofinance.ru			

Through the «review» button you can select the file you'd like to send.

## For example:

<i> Choose File to Upload</i>					
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Videos					
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Confirmatory Document	t Certificates		File name	Size (Kb)	
Create     New     Signed     Processing     Refused     Completed     All documents	0 2 8 0 0	Files to attach:	Browse	×	
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We draw your attention to the fact that the total amount of attached files should not exceed 900 Kb! If this condition is met, you can save the document:

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The document is saved with the «NEW» status:



Now you can sign it,



and send to the Bank:





If all actions are done correctly and the document reaches the Bank, its status will change to «accepted»:

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# 6. Account statements

The account balance is displayed on the Main page:

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Statement	Quantity of accounts match	ning the query: 7. Shown: 1-7					
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rectories	SALUT	40/02810100011100011	1 000 000.00	RUR		a/c	
orporate	DALUT	40702010700000000000	0.00	LICD	00.04.0040	d/L a/a	
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nternal	SALLIT	40702070000000000000000	0.00	EUR	04 04 2012	alc	
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In the section Messages from Bank you can find information letters from the Bank and all account statements:

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Free Document     Cancellation Request	03.02.2018	172 Message	03889301	03889301.txt	processed		
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Statements come as enclosed files, a separate enclosed document is elaborated for each account:

Bank Subdivision: Moscow		
Subdivision Current Time:		
	01.1	
	Status: processed	
No 171 Date 03.02.2018 Document type Mess	age	
Subject 03889302		
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You can save the document in your local computer and use any text redactor to see it:

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Evrofinance Mosnarbank 29 Novy Arbat, Moscow, STATEMENT Client. BANCO DE VENEZUELA, S.A. BANCO UNIVERSAL	1221099,Ru T OF ACCOUL 4000 03889301	+7 495 967 8182	7 495 967 8133 Currenc			
Refer.   Value   Doc.   Corresponding   date   Code   account	Description	Debits	Credi			
*** Balance carried forward on the date of the latest transac *** Balance brought forward 02/02/2018	ction 13/04/2017	0.00	+======================================			
*** Total movements 02/02/2018 - 02/02/2018		0.00				
*** Balance carried forward 02/02/2018		0.00				
E - Document received through electronic payment means via the distance banking service system. IF NO DISCREPANCIES ARE REPORTED WITHIN 10 DAYS THE BALANCE OF YOUR ACCOUNT WILL BE CONSIDERED AS CONFIRMED.						
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